

Statement of Purpose and Function

Name Of Setting: Muin After School, (Muin Education LTD),

Address: The Green Rooms, Brocklesby St,
Blackpool, Cork

Eircode:
T23ER27

Registered Provider: Kate Gaffney

Person in Charge:

Contact Numbers: Muin Education:
Kate Gaffney: 087-7933505

Email Address: info@thegreenrooms.com

Service Type: School Age Service,
Operates Part-Time (after school hours)
Age Range: 4 years to 10 years

Statement of Purpose and Function

This Policy is available to all parents/guardians and caregivers upon registration. This policy will be reviewed, updated 11th of March 2022 and once updated, all parents/guardians and caregivers of children attending the service are given the updated version.

Definition of a School Age Service:

A School Age Childcare Service takes responsibility for children when they are not in the school setting, i.e., before school, after school and during school holidays. A School Age Childcare Service should operate on the basis of an agreement between parents/carers and staff with ongoing structured links with local schools.

The purpose and function of our after school service is to provide a quality care service for parents in the community either working or back to college etc who need an extra facility of care for their children . We offer care after school hours, we do not offer care before school hour start.

We have two classrooms in our service which caters for 24 children in total in accordance with adult to child ratio (1:12), we then have two after school teachers designated for when we over (1:12) ratio. The age range that our after school service facilitates for is 4 years upto 10 years old. Our after school service provides care for school age children from 1:30 to 6:00pm. The number of children we facilitate for will be in conjunction with Tusla's guidelines regarding adult to child ratio for school age children. The Adult to child ratio is strictly 1 adult to 12 children under the 2018 Regulations. The ratio is 1:12. The room number is not determined by the regulations presently. However, rooms should not be over crowded for safety reasons. It is the same ratio for all children of different school age groups and different ages. Ratio for preschoolers and school age children will be abided by (see ratio table below)

We aim to support parents who are experiencing financial difficulties therefore we have registered with NCS. NSC (National Childcare Scheme) is a new scheme for parents where they can avail of a subsidy, parents must go online and register their details to find

out entitlements and then bring their chick number to the service to avail of the subsidy (all entitlements are different and important information regarding registering for NCS can be found on this website: <https://ncs.gov.ie/en/>)

(the subsidy is not influenced in any way by the after school service, the service cannot change or amend the amount granted, it is based on all information given by parents/guardians or care-givers when registering with NCS).

Ratios of early years children allowed in centre-based services

Centre-based services must ensure there is a minimum ratio of 1 adult to 12 school age children at all times.

Ratios of early years children allowed in childminding services

There is a limit on the maximum number of children who can attend a childminding service at the same time.

Childminding services caring for both pre-school and school age children, must adhere to strict ratios that apply to children who are in care **at the same time**.

| Number of children that may be cared for in a childminding service | |
|---|--|
| Number of pre-school children being cared for | Maximum number of school age children |
| 0 | 12 |
| 1 | 10 |
| 2 | 7 |
| 3 | 5 |
| 4 | 2 |
| 5 | 1 |

Number of children using the service:

We currently have 8 children on a waiting list, who's parents would like to enroll them in our after school service once we are registered and running our after school service.

Admissions Policy:

The afterschool is open to all families in the community and surrounding areas. Children are offered a place once all necessary details are filled in on the registration form and returned to the afterschool promptly then a deposit is paid to secure place before start date. We ask parents/guardians to offer as much information regarding child's interests so we can accommodate the transition of coming from primary school to the after school.

Description of our Setting

Muin After School is a school age service, we are located in The Green Rooms in Blackpool on Brocklesby Street. We cater for primary school children . We are a privately run service. This service is aimed to parents/guardians/carers who have additional care needs due to work commitments etc.

Muin After School is open 41 weeks out of the year and our after school opening hours are 1:30 to 6:00 pm, 5 days a week, Monday to Friday and acting under a part time service. It works in conjunction with Muin preschool, which is also a part time service that operates from 9:00am until 2:00pm, including an ECCE session from 9:00am until 12:00. The children in the preschool

service will have the option to stay for an additional two hours after ECCE hours from 12 p.m. until 2 p.m. There will also be an option for children who leave the preschool after their ECCE session at 12 p.m. and return at 2.30 p.m. to continue for an afternoon session until 6 p.m. There will be an additional cost for this and will be number dependant. We will close on bank holidays and public holidays also. We follow an emergent play based curriculum, focus on aistear and siolta with emphasis on inclusion in a structured environment.

Objective of the setting:

Homework will be assisted with daily, and additional activities such as art, LEGO and play will be part of the routine. We adhere to the correct adult to child ratios and pre-school to school age child ratios to ensure child safety. We will have two experienced teachers designated to our after school supervision. These two teachers work in the preschool morning session also. We also adhere to the Data Protection Policy. We will ensure to listen to the voice of the child/children and focus on their ideas and needs. We promote a positive experience for all children, staff, parents and guardians that share our ethos and value respect.

After School Routine:

| Monday | Tuesday | Wednesday | Thursday | Friday | Additional Information |
|---|---|---|---|---|---|
| 1:30pm Homework Change Clothes | 1:30pm Homework Change Clothes | 1:30pm Homework Change Clothes | 1:30pm Homework Change Clothes | 1:30pm Homework Change Clothes | Homework: we help with homework this would need to be checked by parents |
| 2:00pm Free Play/free play in the outdoor area | 2:00pm Free Play/free play in the outdoor area | 2:00pm Free Play/free play in the outdoor area | 2:00pm Free Play/free play in the outdoor area | 2:00pm Free Play/free play in the outdoor area | Free Play: Free to choose what they would like to play Dress Up/Trains/Building /Books/Music/Imaginative Play/Puppets/Puzzles/Jigsaws and more |
| 2:30pm Activity: Hall Play Musical Instruments and Dance | 2:30pm Activity Hall Play Games Simon Says Gross Motor | 2:30pm Activity Hall Play Free Play | 2:30pm Activity Hall Play Music and Dance | 2:30pm Activity Hall Play Games Freeze Song Action Songs | Activity: Art/Hall/ GHall/sand play (indoor/outdoor weather permitting) group activities |
| 3:00pm Wash Hands/Snack Free Play | 3:00pm Wash Hands/Snack Free Play | 3:00pm Wash Hands/Snack Free Play | 3:00pm Wash Hands/Snack Free Play | 3:00pm Wash Hands/Snack Free Play | Wash Hands/Snack Snack available Bananas Yogurt rice cakes/ Plain Cheese Cubes/ Ham Whole Grain Bread |
| 4:00pm Activity Sand Play/Building Blocks | 4:00pm Activity: Process Art Cass | 4:00pm Activity Lego Club | 4:00pm Activity Group Activities/ Outside Play | 4:00pm Activity Lego (Different types of lego, duplo/Kinetex/building bricks) | Activity: Art/Hall/Outside (weather permitting) Gym Hall |
| 5:00pm Story Time | 5:00pm Drama | 5:00pm Games | 5:00pm Free Play | 5:00pm News Time/ talk about our plans for the weekend | Story Time: Children can pick a book each, AS teacher will read to the class in the cozy corner |
| 5:30pm Cool Down | 5:30pm Cool Down | 5:30pm Cool Calming | 5:30pm Cool Down | 5:30pm Cool Down | Cool Down: Time to relax before |

| | | | | | |
|---|---|---|---|---|-------|
| Calming Music Relaxation in the Cozy Corner | Calming Music Relaxation in the Cozy Corner | Music Relaxation in the Cozy CornerDown | Calming Music Relaxation in the Cozy Corner | Calming Music Relaxation in the Cozy Corner | going |
|---|---|---|---|---|-------|

Our routine is reviewed regularly to ensure we are meeting the children’s interests and needs, we adapt and put forward an updated version to ensure equality and inclusion but all so for the well-being of all the children attending the service.

Additional Information:

The policy is available to all parents, staff and relevant stakeholders within the setting. We also offer a child friendly version of the policy and this is available to all children in the setting. We will review our policies every two years, next policy review to take place March 2022.

At Muin after school the following policies are in place:

- Complaints policy
- Policy on administration of medication
- Policy on infection control
- Policy on managing behaviour
- Policy on the dropping off and collection of children
- Statement of purpose and function
- Fire safety policy
- Safety Statement
- Child Safeguarding Statement

All policies are given to parents prior to starting with Muin After School, we review all our policies annually and refresh information, once a policy is renewed every parent will be given a copy of the updated policy that is now in place. It is important to us at Muin After School that we communicate all changes with all parents/guardians or caregivers as soon as possible.

School Age Version of Statement of Purpose and Function:

Who are we?

Muin After School

Why are we here?

We are here to provide services for children after school until their parents/guardians can collect them.

In the Classroom?

In muin after school classrooms we provide a happy & safe place where children can play, do homework, eat meals and snacks and have fun with other children

What do we want?

For all children to enjoy this service, to make new friendships, use teamwork, help each other and treat each other with respect.