

Fire Safety Policy After School

We conduct fire drills once a month in preparation so children are aware of what to do and where to go when the fire alarm sounds in compliance with articles 18 and 19 of the Fire Services Act 1981.

Our Fire Safety Policy is visible in the classroom on the classroom doors, a copy is also given to parents/guardians and caregivers on registration. Our Fire Safety Policy is reviewed annually.

Procedure On Fire Safety:

On hearing the Fire Alarm:

- Advise the staff and children the fire alarm has sounded.
- Get the class register.
- Ask students to follow to the nearest Fire Exit in an orderly fashion and not to stop to pick up personal belongings under any circumstances.
- Account for all the students as soon as the students have safely gathered at the Assembly Point, using the Roll Book.

Assembly Points

- Outside building in the Yard opposite the after school building.

Escape Routes

From: Directors office, staff room, staff toilet, toilets, stage, studio.

Route: Through the fire exit. Through the outdoor play area and gather across the yard to

the assembly point.

From: Classroom 1(art room/kitchen) through the fire exit door.

Route: Through Fire Escape Door and gather across the yard at the Assembly Point.

Fire Safety Policy is given to all parents/guardians and caregivers upon registration with Muin after school. The policy can also be found in each classroom on the back of the classroom doors

Fire Safety Policy Policy Statement

Muin After School is committed to the safety and welfare of all the children in its care and that of its employees and visitors. This policy outlines Muin After School's approach to being fully compliant with all relevant Fire Regulations and to follow the recommendations in the Department of Environments Fire Safety in Pre-Schools booklet.

Procedure

- Muin After School service has all relevant fire safety equipment and it is inspected annually by a professional (Apex Fire).
- During the staff induction a member of management will explain to the staff member how fire drills are carried out/ show the staff member the location of the fire exits/ direct the staff member to the fire drill procedures (on view in both classroom, back of classroom doors).
- Fire Drill procedures are on view in each room in a prominent place (both classrooms)
- Fire drills are carried out with staff and children every month, a staff member will purposely set off fire alarm in the setting and then carry out Fire Drill (staff will document this record is visible in classroom 1)
- A record is kept of all fire drills carried out and training undertaken • The premises' fire certificate is on display in the main reception area
- Fire Assembly points are clearly labelled and are the point of assembly in an event of a fire

Fire Fighting Facilities Fire Extinguishers are located throughout all of our buildings:

- In the entrance reception area
- There are two fire extinguishers , one in each classroom (including fire blanket by fire exit door out of children's reach)
- All staff members are expected to familiarize themselves with the different types of extinguishers
- Carbon Dioxide CO₂ – suitable for use on flammable liquid and safe for use on electrical fires;
- Foam AFFF – safe for extinguishing wood, paper, textiles and flammable liquid fires.

We also have smoke alarms in both classrooms and in the reception area of the building

All equipment is checked annually by apex fire to ensure it is working correctly and up to date. A certificate is then issued to the setting to acknowledge the assessment of all fire equipment took place.

Fire Alarms:

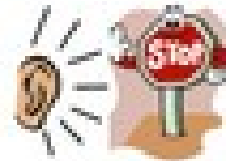
Fire alarms are generally situated at the following points;-

- At front door or outside the main entrances;

The fire alarm is checked annually by Apex Fire and a certificate is awarded to the service

The Fire Drill

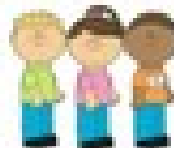
- When I hear the fire alarm, I stop what I'm doing.



- I make a line behind my teacher.



- My body is calm. I walk in line.



- My mouth is quiet.



- We go outside.



- I wait in line outside.



- The fireperson says we can go inside.



- When I'm back inside I'm ready to learn.

